

**Catawba College  
Graduate Council  
2019-20 Academic Year**

**October 22nd, 11:00 a.m.  
Admin 235**

**Attendance**

**Present: Pam Thompson, Valerie Rakes, David Pulliam, Provost Connie Lowery**

- **Call to Order**
  - The Chair, Pam Thompson, called the meeting to order at 11:00 am.
- **Approval of Minutes**
  - Due to a lack of a quorum at the beginning of the meeting, minutes will be approved at the next Committee meeting on November 12<sup>th</sup>.
- **New Business**
  - **Graduate Council Update and Request for Information:** The committee discussed the following questions with Provost Lowery: (questions from the memo to the Provost prior to the meeting)

*In order to complete the Graduate Catalog and successfully launch one or more graduate programs in Fall of 2020, our committee is seeking timely guidance on the following:*

- 1) *A commitment to the program(s) that will be launched.*
- 2) *Assignment of responsibility for:*
  - a. *Administrative oversight of each program*
    - i. *MSADA: designated as a Director of Data Analytics and Chair of Math and Computer Science*
    - ii. *MBA-HA: designated as Director of Health Care Administration, Dean of KSOB and Dean of Health Sciences and Human Performance*
    - iii. *MSPM: designated as Director of Sport Management and Dean of Health Sciences and Human Performance*
- 3) *Timeline for:*
  - a. *Strategic planning (tasks, timeline) to include budgeting, marketing, staffing, admissions.*
  - b. *Launch*
- 4) *Policies and procedures to be presented in the Graduate Catalog and coordination with other responsible committees (such as Admissions and Financial Aid).*

The provost felt that the first program(s) would be launched Fall of 2021 but this would be discussed with the upcoming Fall 2019 Trustee meeting.

- **Next Meeting**

- The next meeting date is Tuesday November 12<sup>th</sup>, 2019 (registration week and faculty meeting prior to Nov. 12<sup>th</sup>).
- **Meeting adjourned 11:50 am.**