



**Be the Difference at the
City of Salisbury**

Paid Internship Program



Fall Internships:

- ✓ **Crime Scene Unit Intern**
- ✓ **Recreation Intern**
- ✓ **Events & Marketing Intern**

JOIN NOW

Salary: \$15.00 per hour

Application Closing Date: 7/21/2025

Internship Timeframe: 8/16/2025-12/19/2025

Email: humanresources@salisburync.gov

Are you ready to embark on an exciting journey into the inner workings of city government?

The City of Salisbury Internship Program invites motivated, service-driven individuals to explore the dynamic world of municipal government.

This internship offers more than just a valuable experience—it's a chance to launch your career while making a meaningful impact in the community where we live, work, and play.



Be The Difference **IN SALISBURY**

The City of Salisbury provides meaningful services which impact each person who lives, works or visits here. For us, each day is a chance to #BeTheDifference.

salisburync.gov/Careers



THE CITY OF SALISBURY
HUMAN RESOURCES DEPARTMENT
City Office Building
132 North Main Street, 2nd Floor
P. O. Box 479
Salisbury, NC 28145-0479



EMPLOYMENT OPPORTUNITIES

Crime Scene Unit Internship

Your Internship, Your Community

The City of Salisbury's Police Department is seeking a current college, university, or technical institute student with interest in local government, police and crime scene unit. This internship will provide students or aspiring professionals an opportunity to gain practical experience in forensic investigation, crime scene processing and related areas. This internship will bridge academic learning with real-world applications and develop skills in crime scene investigation, evidence collection, and forensic documentation. The intern will develop hands-on experience in evidence handling, crime scene documentation, and investigate techniques that provide marketable skills for future opportunities. This internship will set the foundation for future employment in forensic science, law enforcement or related fields.

Join the City of Salisbury for an opportunity to discover career paths, develop new skills, build a professional network and learn about our Police Department's Crime Scene Unit (CSU). Join our team for a rewarding opportunity!

Minimum Requirements:

- Coursework relating to natural science (e.g. chemistry, biology, forensic science), or related fields
- Comfort using Microsoft Teams and Office Suite
- Interpersonal communication skills
- Comfortable Presenting at all levels
- Must have a valid NC Driver's License

Salary: \$15.00 per hour

Hours: Varies

Application Closing Date: July 21, 2025

Internship Timeframe: August 16, 2025 – December 19, 2025

Please apply online and submit resume, cover letter, academic transcript and letter of recommendation at <https://salisburync.gov/careers>

For questions please call/email: (704) 638-5217; humanresources@salisburync.gov

The City of Salisbury prohibits discrimination on the basis of race, color, national origin, sex, veteran status, sexual orientation, religion, age or disability in employment or the provision of services. The City of Salisbury is a Drug Free Workplace.

THE CITY OF SALISBURY
HUMAN RESOURCES DEPARTMENT
City Office Building
132 North Main Street, 2nd Floor
P. O. Box 479
Salisbury, NC 28145-0479



EMPLOYMENT OPPORTUNITIES

Events and Marketing Internship

Your Internship, Your Community

The City of Salisbury's Economic and Downtown Development Department is seeking a current college, university, or technical institute student with interest in local government, event planning, and marketing.

This internship will provide students or aspiring professionals the opportunity to gain practical, hands-on experience in planning, marketing and execution of key downtown events, including College Night Out, Festival De Independencia Latinoamericana, Buskers' Bash, Bell Tower Brew Fest, Halloween Fun Fest, Small Business Saturday and Holiday Night Out. Interns will apply classroom learning to real-world projects while developing valuable skills in: Communication, Organization, Customer Service, Teamwork, Time management, Creativity, Flexibility, Event planning and Marketing. This experience will help build a strong foundation for future employment in event management, marketing, or related fields by providing marketable skills and professional development.

Join the City of Salisbury for a unique opportunity to explore career paths, develop new skills, expand your professional network, and learn more about the impactful work of our Economic and Downtown Development Department.

Minimum Requirements:

- Coursework relating to business, special event planning, marketing, or related fields
- Comfort using Microsoft Teams and Office Suite
- Interpersonal communication skills
- Comfortable Presenting at all levels
- Must have a valid NC Driver's License

Salary: \$15.00 per hour

Hours: Varies

Application Closing Date: July 21, 2025

Internship Timeframe: August 16, 2025 – December 19, 2025

Please apply online and submit resume, cover letter, academic transcript and letter of recommendation at <https://salisburync.gov/careers>.

For questions please call/email: (704) 638-5217; humanresources@salisburync.gov

The City of Salisbury prohibits discrimination on the basis of race, color, national origin, sex, veteran status, sexual orientation, religion, age or disability in employment or the provision of services. The City of Salisbury is a Drug Free Workplace.

THE CITY OF SALISBURY
HUMAN RESOURCES DEPARTMENT
City Office Building
132 North Main Street, 2nd Floor
P. O. Box 479
Salisbury, NC 28145-0479



EMPLOYMENT OPPORTUNITIES

Recreation Internship

Your Internship, Your Community

The City of Salisbury's Parks and Recreation Department is seeking an enthusiastic and motivated student currently enrolled in a college, university, or technical institute with an interest in local government, public service, recreation, athletics, programming, or community development. This internship offers a valuable opportunity to gain hands-on experience in the dynamic field of Parks and Recreation. Interns will support a variety of functions, including recreation centers, community programs, athletic leagues, and park operations.

Interns will apply classroom learning to real-world projects while developing key professional skills, including:

- Communication and customer service
- Time management and organization
- Teamwork and flexibility
- Program coordination and project management
- Creativity and problem-solving

By the end of this internship, participants will have a stronger foundation for careers in program management, project coordination, or public service—along with a portfolio of marketable, real-world experience.

Why Join Us?

This is a unique opportunity to:

- Explore career paths in municipal services
- Build your professional network
- Contribute to meaningful community engagement initiatives
- Learn about the impactful work of Salisbury's Parks and Recreation team

Minimum Requirements:

- Coursework relating to recreation, athletic, community engagement, public service or related fields
- Comfort using Microsoft Teams and Office Suite
- Interpersonal communication skills
- Comfortable Presenting at all levels
- Must have a valid NC Driver's License

Salary: \$15.00 per hour

Hours: Varies

Application Closing Date: July 21, 2025

Internship Timeframe: August 16, 2025 – December 19, 2025

Please apply online and submit resume, cover letter, academic transcript and letter of recommendation at <https://salisburync.gov/careers>.

For questions, please call/email: (704) 638-5217; humanresources@salisburync.gov

The City of Salisbury prohibits discrimination on the basis of race, color, national origin, sex, veteran status, sexual orientation, religion, age or disability in employment or the provision of services. The City of Salisbury is a Drug Free Workplace.

