

**Catawba College
Graduate Council
2019-20 Academic Year**

**September 17, 11:00 a.m.
Admin 235**

Attendance

Present: Pam Thompson, Earl Givens, David Pulliam

- **Call to Order**
 - The Chair, Pam Thompson, called the meeting to order at 11:00 am.

- **Approval of Minutes**
 - The minutes from the September 10th meeting were approved.

- **New Business**
 - The committee members discussed the need to develop the graduate handbook for 19-20 even though there are no current graduate programs. The committee will use Clark and Elon as a guide to developing a new handbook in Blackboard..

Additionally, the committee will work on the timeline for launching programs (including which program(s) to launch). This work will continue at the next meeting.

 - **Next Meeting**
 - The next meeting date is Tuesday 9/24 at 11:00 am.

- **Meeting adjourned 11:45 am.**