

**Catawba College
Graduate Council
2018-19 Academic Year**

**February 12, 2019, 11:00 a.m.
Admin 235**

Attendance

Present: Baker, Bolin, Creamer, Khoshnoud, Rakes, Romano, Spencer, Stringfield, Thompson, Zerger

Absent: Aagaard (excused)

Guest: Provost Dr. Constance Lowery

The Chair called the meeting to order at 11:02 am.

- **Old Business**
 - **Talking points and questions noted**
 - Data Analytics degree and substantive change request for online programs: preliminary response received from SACSCOC
 - Update on Faculty Senate Business re: questions about the Graduate Council
 1. Continuing existence?
 2. Duties?
 - a. Approval authority (full faculty vote required?)
 3. Inclusive representation?
 4. Standing committee status?
- **New Business**
 - **Talking points and questions noted**
 - 2019-20 academic year is the year of record for SACS
 - Impact on the Council and work re: catalog and more?
 - Template needed for departmental completion for catalog: program requirements, policies, procedures, and guidelines for catalog
 - Graduate faculty teaching loads?
 - Course releases for new graduate program development?
 - Ongoing Faculty Senate work and questions related to the Graduate Council
 - Will be invited to Council and Senate collaborative meeting
 - Graduate Council long-term structure?
 - Director of Graduate Programs necessary now? Later?
 - Work of consultant(s) to guide the Council in this process?
 - Best practices for moving forward?
 - Similar institutions
- **Next steps:** Members to review documents provided by Chair for next meeting scheduled for Tuesday Dec. 19th 2019 at 11:00 am
- **Meeting adjourned 11:50 am.**

